

Variable Incidence Tribometer Certification Program

© June 2007

Overview

The purpose of the English ***XL*** VIT Certification Program is to:

- Promote a high level of competence and thus a high level of confidence in the results of testing performed using the English ***XL*** VIT by certified users.
- Offer professional recognition for individuals in the field of slip resistance measurement.

Successful completion of this course permits the certificate holder to be recognized by the manufacturer as a qualified and knowledgeable user of this test instrument. The requirements of this program are intended to promote a high level of knowledge in slip resistance measurement and enhancement, and to establish a minimum acceptable level of proficiency and skill in the application and use of the VIT by certificate holders.

To achieve certification the applicant must:

- Have regular access to an English ***XL*** Variable Incidence Tribometer,
- Meet minimum eligibility requirements,
- Successfully pass the written examination with a passing score of 90%, and
- Exhibit competence by practical demonstration of proper operational technique.

Benefits of the CXLT Program

- It supports professional growth and development in one of the most important areas of workplace and public safety.
- It is the only user certification approved by the tribometer manufacturer.
- It increases CXLT credibility by increasing users' knowledge and skill in slip resistance measurement and the use of the English ***XL*** VIT.
- The certification process includes classroom instruction (with class notes provided), VIT calibration verification, a hands-on demonstration of user competence, and issuance of a certificate suitable for framing.

Eligibility Requirements

To be eligible to take the CXLT course and examinations, candidates must show on the application form that they meet certain prerequisite criteria:

- Baccalaureate Degree from an accredited college or university in Engineering, Forensics, Health & Safety or other related field, plus two years of verifiable work experience related to slip resistance and pedestrian safety.
- Associate Degree in a related field from an accredited college or university, plus four years of verifiable work experience related to pedestrian safety.
- High school Diploma plus course work from an accredited college or university, plus six years of verifiable work experience related to pedestrian safety.

Examination Dates

Times and places of scheduled classes will be shown on <http://englishxl.com/cert.html> and announced in the newsletter of William English, Inc.

Registration

All candidates must register to take the course and the CXLT examination. The application form may be obtained from the <http://englishxl.com/cert.html> or by mail or fax. All questions on the application form must be answered and the package must include the following items:

- Completed registration application
- Appropriate fee (check or bank draft made out to William English, Inc.)
- Candidate's original signature

Note: Do not send resumes, professional papers, certificates or other items not specifically requested. William English, Inc. reserves the right to request documentation to support an applicant's assertion that he or she meets the eligibility requirements, if deemed appropriate.

Prior to the course date each applicant will receive confirmation of registration with a receipt for the registration fee. If you do not receive a confirmation notice by one week before the course date, call or e-mail William English, Inc. for verification.

Fee Schedule	Cost
Certification (if received two weeks prior to course date)	\$450.00
Certification (if received within two weeks of course date)	\$500.00
To retake the course due to failure	\$250.00
Recertification (renewal of certification every three years)	\$150.00
Replacement of lost or stolen certificate	\$150.00

Refund Policy

You may obtain a full refund if you advise William English, Inc. of cancellation at least two weeks in advance of the scheduled session. At least one week advance notice will result in a 50% refund. No refunds will be made with less than a one week notice.

All requests for refunds must be made in writing (including fax or e-mail). No refunds will be made to any candidate who has taken the examination.

Re-testing

Those who fail examinations may re-take the class and examination within one year at the reduced fee of \$250.00.

Reference Material

The primary reference for this course is the text *Pedestrian Slip Resistance*, Second Edition, by William English, CSP, PE (CA). This book is included with the purchase of the English **XL** VIT. Additional books may be purchased through William English, Inc. See <http://www.englishxl.com/pub.html> for ordering information.

Candidates must bring the textbook with their English **XL** VIT to the examination site. The book will not be for sale at the examination site because of sales tax complications. Do not bring photocopies.

Course and Examination

Course presentation will include principles of slip resistance and applicable standards, as well as proper operation of the English **XL** VIT. The course materials, including class notes provided and the *PSR* text, will contain information needed to pass both the written examination and the operational examination.

Written Examination: This is a 90-minute, open book test, comprised of a combination of essay, short answer and true/false questions concerning material covered in the lecture and reference materials. All examinations must be turned in to the proctor prior to leaving the room.

Operational Examination: The practical application testing will require competent measurements (dry and wet) on test surfaces (provided at the site). The grading of this portion will be based on the test results the candidate obtains in operation of the instrument, and test results must come within the acceptable range of results expected.

The duration of the course, including examinations, is approximately seven hours.

The program content was developed by William English, Inc. and is subject to change.

Security

By signing the sign-in sheet, each candidate certifies that he or she is the person whose name appears there and on the answer sheet submitted. William English, Inc. will revoke any certificate granted on the basis of false information.

Examination Results

The results of the written and practical application examinations will be graded on a pass/fail basis. All examination results will be kept confidential. To protect the integrity of the program, no test papers will be released in any form.

Certificates

Each successful candidate will receive a serial-numbered Certificate suitable for framing. The names of candidates passing the CXLT examination will be entered into the English **XL** Certification Registry, maintained by William English, Inc. A current list of CXLTs will also be maintained on <http://englishxl.com/certified.html>.

Use of the CXLT Designation and Certificate

The English **XL** VIT Certificate is awarded to individuals, not to companies, and should only be used in reference to certified individuals.

Those having obtained certification are authorized by William English, Inc. to use the acronym CXLT (Certified **XL** Tribometrist) after their names. The designation is

intended as an opportunity for the holder to readily display this credential as evidence of competence. It is hoped that the designation will serve to enhance the image of certified users in the field of slip resistance measurement and pedestrian safety. The CXL T designation can be used on business cards, resumes, correspondence, or with ones signature. Examples of proper usage are:

John Smith, CXL T

Sally Jones, Certified **XL** Tribometrist

English **XL** VIT Certification may be used only for the period for which it is authorized. Authority to do so lapses when required fees are not paid, recertification requirements are not met, or in cases of revocation arising from misrepresentation or fraud.

Examples of fraud include making statements that are in conflict with the principles covered by the written examination and use of the VIT in violation of the manufacturer's operating instructions. Each CXL T is expected to stand by the statements written on the examination having his or her name affixed.

Legal counsel may be employed by William English, Inc. to deal with individuals using the CXL T designation without authority to do so, or with those engaging in fraudulent testimony or operating technique.

Those who use the CXL T designation without authority will be barred from pursuing English **XL** VIT Certification.

Maintenance of Certification

Due to the continuing evolution of the field of slip resistance measurement, certificate holders must be recertified every three years to keep current on technical developments and status of related standards. Requirements for recertification are based on a point system and include credits for the following activities that meet the criteria set by William English, Inc.:

- Continual work experience
- Technical committee and professional society membership
- Published articles
- Attendance at related conferences
- Continuing Education
- Obtaining related professional degrees, certification and registration
- Participating in workshops, round robins and related professional activities
- Other noteworthy activities related to the field

See [Maintenance of Certification Worksheet](#) for details of applying for recertification and how to file.

A renewal wallet card will be issued upon successful recertification. Failure to recertify in a timely manner will result in revocation of certification, removal of the individual from the English **XL** VIT Certification Registry, and a request to return the Certificate to William English, Inc.

If your certification lapses for failure to renew or for failure to meet renewal criteria, you may be recertified by retaking the course, if you still meet all criteria for participation.

Code of Conduct

This code sets forth herein standards of ethics and professional conduct that are to be observed by those holding certificates conferred by William English, Inc.:

- Be honest, fair and impartial, acting with responsibility and integrity, with balanced care for the interests of all involved.
- Issue public statements objectively and truthfully, and only when based on knowledge of the facts and with competence in the subject matter.
- Avoid deceptive acts that falsify or misrepresent academic or professional qualifications.
- Conduct professional relations by the highest standards of integrity and avoid compromise of their professional judgment by conflicts of interest.

Disciplinary Procedures

William English, Inc. authorizes individuals to use the CXLT designation when they meet the requirements for achieving and retaining the designation. William English, Inc. Has a responsibility to withdraw that authorization when individuals fail to pay certification fees, fail to meet recertification requirements, or when William English, Inc. policies or disciplines are violated.

William English, Inc. retains the right to reprimand a certificate holder, and/or suspend, refuse to renew, or revoke the certificate of any holder found to have:

- Obtained a certificate or renewal thereof through the use of fraud or deceit; or
- Violated one or more of the provisions of the stated code of Professional conduct; or
- A criminal conviction of a felony, misdemeanor, or petty offense for acts done in connection with activities for which the certificate was issued;
- Made unauthorized or illegal use of a certificate or any document issued by William English, Inc.;
- Has unauthorized possession, distribution or use of William English, Inc. testing or examination materials;
- Unauthorized or illegal use of any certification mark or logo of William English, Inc.